

GUIDELINES FOR INDOOR MASS VOLUNTEERS

Before Mass

Please arrive 45 minutes prior to Mass. We will have 85-seating capacity in the Church, including priests, volunteers, organist, cantor, Reader. Advance Reservations are required. Everyone is required to wear a mask from the time you leave your car. A no-touch thermometer and sign-in sheet will be on the kiosk.

- A total of 5 volunteers are needed
- 3 volunteers will stand in the vestibule: one person at each of the front doors
- 1 volunteer will stand at each of the back doors.
- Each person coming to Mass must have registered. Please ask the person's name and check off on Registration List. If they have not registered, they must sign in.
- The Reader and Eucharistic Minister may sit on the choir side, first pew.
- The Family/Cry Room is closed.
- Please maintain 6-ft distancing from each other and the parishioners at the doors.
- Seating: Pews will be marked with a blue "+" sign to show people where they can be seated and to ensure 6-ft distancing from all directions. Families and couples can sit together, maintaining 6-ft distance from other parishioners.
- As people come in, please **usher them to the marked areas on the pews, filling the front pews first**. No seating is permitted in roped-off areas.
- Back pews will be for people who come in late.

- Once Mass begins, we ask that all Volunteers take a seat in a pew reserved for Volunteers.
- There is no passing of the basket. There will be a collection basket placed at the entrance of the church for people to leave their envelopes.

- Communion: There will be 6-ft. markings to maintain social distancing. The priest will announce to parishioners how Communion will take place.
- At the conclusion of the Mass, **the priest will ask the people to leave, beginning with the last row**, and will ask that no congregating occur in the vestibule. No priest will greet them at the door to the church.
- **No bathrooms will be available** – all will remain closed.

After Mass

- The disinfectant supplies will be left against the brick wall before the Choir-side Confessional. Spray disinfectant on the wood & cushions of all the pews that were used. It dries in 10 minutes and **does NOT** have to be wiped off.
- Sanitizing wipes can be used on all the door handles and commonly-touched areas.