

**St. Matthew Faith Formation Department
Registration Form for 2017-2018 Grades 1 - 8**

Family Last Name _____ Home Phone _____

Address _____ City _____ Zip Code _____

Mother's Information: _____ Religion: _____

First Name _____ Maiden Name _____ Last Name _____

Address (if different than above) _____

Email Address _____ Cell Phone/Work Phone _____

_____ **YES** I am in compliance and have taken the course, *Virtus Training Protecting God's Children*, a diocesan requirement for volunteering in the parish.

_____ **NO** I have not taken *Virtus Training Protecting God's Children* and would like information about the course.

Father's Information: _____ Religion: _____

First Name _____ Last Name _____

Address (if different than above) _____

Email Address _____ Cell Phone/Work Phone _____

_____ **YES** I am in compliance and have taken the course, *Virtus Training Protecting God's Children*, a diocesan requirement for volunteering in the parish.

_____ **NO** I have not taken *Virtus Training Protecting God's Children* and would like information about the course.

Emergency Contact Information:

Name _____ Phone _____

Relationship _____

Are you a registered member of St. Matthew Parish-

Yes _____ No _____ If no you **must** register at the Parish Office before you can register your child in the St. Matthew Faith Formation Program.

Parent Signature Required

We typically take pictures of the children participating in various activities during Faith Formation classes. The photos may be used for the parish bulletin, parish bulletin boards, parish website and end of the year slide show. Please sign the appropriate line below:

_____ OR _____
Parent signature (Photos may be used) Parent signature (Photos may **NOT** be published)
(If this section is not signed we will assume that permission HAS been given).

Volunteer Information: Each family is requested to volunteer in the Faith Formation Program. Please select at least one:

- Catechist
- Substitute
- Classroom Aide
- Baker for special Events- Confirmation & First Communion
- Classroom Coordinator (classroom phone chain, contact bakers & volunteers for special events)
- Hall Monitor
- Help with Service Projects
- Volunteer for parish events (example: Mardi Gras, Jesus & Jammies)
- Hospitality Committee (Help to organize and run Sacrament receptions and end of the year party)

Student Information & Class Times: Classes are offered:

- Sundays 10:30AM-11:30AM (pre K & Kindergarten)
- Mondays 4:15PM-5:30PM (grades 1-3)
- Monday 6:00 PM-7:15 PM (grades 4-7)
- Tuesdays 4:15PM-5:30PM (grades 1-7)
- Tuesdays 6:00PM-7:15PM (grades 1-7)

Home School Family Program is available for grades 1-7 only. Parents and children meet once a month on Sunday morning after the 9 AM Mass. Mass attendance on all Sundays is required.

Classes for grade 8 (pre Confirmation) are offered Sunday evenings typically three times a month. Attendance at 5:00 PM Mass followed by class until 7:30 PM.

Select one session from the times above. Each class is limited to 12 students and are filled on a first come first serve basis.

1st Child's Full Name _____ Grade in Sept. _____

Date of Birth _____ School attending _____

Allergies or sensitivities? (ie. Foods, insects, chemicals?) No _____ Yes _____

Explain: _____

Special medical needs? No _____ Yes _____

Explain: _____

Does your child use an Epi-pen? No _____ Yes _____

*If yes, please contact us if your child requires an Epi-pen.

Any special modifications or support needed to be successful in the classroom? No _____ Yes _____

Explain: _____

First Choice:

Circle grade and day-

Pre-K & Kindergarten: Sunday 10:30AM

Grade 1, 2, 3: Monday 4:15 pm **OR** Tuesday 4:15PM **OR** Tuesday 6:00 pm

Grade 4, 5, 6, 7: Monday 6:00 pm **OR** Tuesday 4:15 pm **OR** Tuesday 6:00 pm

Grade 8: Sunday 5:00 pm Mass then class

Home School Family Program Grade 1, 2, 3, 4, 5, 6, 7 Sunday 9am Mass then class once a month. Work to be completed at home as a family.

Second Choice:

Circle grade and day-

Pre-K & Kindergarten: Sunday 10:30AM

Grade 1, 2, 3: Monday 4:15 pm **OR** Tuesday 4:15PM **OR** Tuesday 6:00 pm

Grade 4, 5, 6, 7: Monday 6:00 pm **OR** Tuesday 4:15 pm **OR** Tuesday 6:00 pm

Grade 8: Sunday 5:00 pm Mass then class

Home School Family Program Grade 1, 2, 3, 4, 5, 6, 7 Sunday 9am Mass then class once a month. Work to be completed at home as a family.

Place a recent photo of your child here

2nd Child's Full Name _____ Grade in Sept. _____

Date of Birth _____ School attending _____

Allergies or sensitivities? (ie. Foods, insects, chemicals?) No _____ Yes _____

Explain: _____

Special medical needs? No _____ Yes _____

Explain: _____

Does your child use an Epi-pen? No _____ Yes _____

*If yes, please contact us if your child requires an Epi-pen.

Any special modifications or support needed to be successful in the classroom? No _____ Yes _____

Explain: _____

First Choice:

Circle grade and day-

Pre-K & Kindergarten: Sunday 10:30AM

Grade 1, 2, 3: Monday 4:15 pm **OR** Tuesday 4:15PM **OR** Tuesday 6:00 pm

Grade 4, 5, 6, 7: Monday 6:00 pm **OR** Tuesday 4:15 pm **OR** Tuesday 6:00 pm

Grade 8: Sunday 5:00 pm Mass then class

Home School Family Program Grade 1, 2, 3, 4, 5, 6, 7 Sunday 9am Mass then class once a month. Work to be completed at home as a family.

Second Choice:

Circle grade and day-

Pre-K & Kindergarten: Sunday 10:30AM

Grade 1, 2, 3: Monday 4:15 pm **OR** Tuesday 4:15PM **OR** Tuesday 6:00 pm

Grade 4, 5, 6, 7: Monday 6:00 pm **OR** Tuesday 4:15 pm **OR** Tuesday 6:00 pm

Grade 8: Sunday 5:00 pm Mass then class

Home School Family Program Grade 1, 2, 3, 4, 5, 6, 7 Sunday 9am Mass then class once a month. Work to be completed at home as a family.

Place a recent photo of your child here

3rd Child's Full Name _____ **Grade in Sept.** _____

Date of Birth _____ School attending _____

Allergies or sensitivities? (ie. Foods, insects, chemicals?) No _____ Yes _____

Explain: _____

Special medical needs? No _____ Yes _____

Explain: _____

Does your child use an Epi-pen? No _____ Yes _____

*If yes, please contact us if your child requires an Epi-pen.

Any special modifications or support needed to be successful in the classroom? No _____ Yes _____

Explain: _____

First Choice:

Circle grade and day-

Pre-K & Kindergarten: Sunday 10:30AM

Grade 1, 2, 3: Monday 4:15 pm **OR** Tuesday 4:15PM **OR** Tuesday 6:00 pm

Grade 4, 5, 6, 7: Monday 6:00 pm **OR** Tuesday 4:15 pm **OR** Tuesday 6:00 pm

Grade 8: Sunday 5:00 pm Mass then class

Home School Family Program Grade 1, 2, 3, 4, 5, 6, 7 Sunday 9am Mass then class once a month. Work to be completed at home as a family.

Second Choice:

Circle grade and day-

Pre-K & Kindergarten: Sunday 10:30AM

Grade 1, 2, 3: Monday 4:15 pm **OR** Tuesday 4:15PM **OR** Tuesday 6:00 pm

Grade 4, 5, 6, 7: Monday 6:00 pm **OR** Tuesday 4:15 pm **OR** Tuesday 6:00 pm

Grade 8: Sunday 5:00 pm Mass then class

Home School Family Program Grade 1, 2, 3, 4, 5, 6, 7 Sunday 9am Mass then class once a month. Work to be completed at home as a family.

Place a recent photo of your child here

4th Child's Full Name _____ **Grade in Sept.** _____

Date of Birth _____ School attending _____

Allergies or sensitivities? (ie. Foods, insects, chemicals?) No _____ Yes _____

Explain: _____

Special medical needs? No _____ Yes _____

Explain: _____

Does your child use an Epi-pen? No _____ Yes _____

*If yes, please contact us if your child requires an Epi-pen.

Any special modifications or support needed to be successful in the classroom? No _____ Yes _____

Explain: _____

First Choice:

Circle grade and day-

Pre-K & Kindergarten: Sunday 10:30AM

Grade 1, 2, 3: Monday 4:15 pm **OR** Tuesday 4:15PM **OR** Tuesday 6:00 pm

Grade 4, 5, 6, 7: Monday 6:00 pm **OR** Tuesday 4:15 pm **OR** Tuesday 6:00 pm

Grade 8: Sunday 5:00 pm Mass then class

Home School Family Program Grade 1, 2, 3, 4, 5, 6, 7 Sunday 9am Mass then class once a month. Work to be completed at home as a family.

Second Choice:

Circle grade and day-

Pre-K & Kindergarten: Sunday 10:30AM

Grade 1, 2, 3: Monday 4:15 pm **OR** Tuesday 4:15PM **OR** Tuesday 6:00 pm

Grade 4, 5, 6, 7: Monday 6:00 pm **OR** Tuesday 4:15 pm **OR** Tuesday 6:00 pm

Grade 8: Sunday 5:00 pm Mass then class three times a month

Home School Family Program Grade 1, 2, 3, 4, 5, 6, 7 Sunday 9am Mass then class once a month. Work to be completed at home as a family.

Place a recent photo of your child here

Early Bird Registration fee prior to August 15, 2017

Payment for Pre-K and Kindergarten \$50 each child _____
Payment for 1st child \$175 _____
Payment for 2 children \$210 _____
Payment for 3 or more children \$235 _____
Catechist discount (Yes / No) FREE

Total paid _____

_____ Cash _____ Check # _____ (Checks payable to St. Matthew Church) _____ Credit Card
(see below)

****** Please note that if your child misplaces their textbook there is a \$25 charge for an additional book**

Registration fee

Payment for Pre-K and Kindergarten \$60 each child _____
Payment for 1st child \$215 _____
Payment for 2 children \$250 _____
Payment for 3 or more children \$275 _____
Catechist discount (Yes / No) FREE

Total paid _____

_____ Cash _____ Check # _____ (Checks payable to St. Matthew Church) _____ Credit Card
(see below)

****** Please note that if your child misplaces their textbook there is an \$25 charge for an additional book**

Credit Card Payment instructions:

- Visit www.stmatthewnorwalk.org
- Click Donations on right side
- Click On Line Giving
- Create your account
- Under gift information – fund - Select Religious Education
- Enter the full tuition amount plus \$3.00 service fee

***** If you have a balance from the 2016-2017 school year, this balance must be cleared prior to applying payment to the 2017-2018 school year.**

**** If any of your children are new to the program please supply a copy of their Baptismal certificate if not celebrated at St. Matthew Church.**

**** First Reconciliation/First Eucharist is a separate registration form and will be emailed in late fall to all second grade students and older students who are eligible to receive in May 2018.**

The Faith Formation Program at St. Matthew Church consists of five parts:

1. Attendance at Mass, Holy Days of Obligation, Stations of the Cross and Adoration on First Friday. Weekly reception of the Eucharist and Reconciliation every three months for eligible members of the family.
2. Regular Faith Formation class attendance and appropriate behavior during class. Any absence requires a call from the parent/guardian. Five (5) class absences for grades 1-6, three (3) class absences for grades 7-8 or two (2) class absences for the Family Program, without prior notification may result in repeating the year. It is your child's responsibility to complete all assigned readings and homework should he/she be absent. Continued disruptive behavior during class will result in a parent attending class with their child.
3. Volunteering in the Faith Formation program & family involvement in Parish life. (The Diocese requires all new volunteers in the Parish to attend a VIRTUS workshop. Please check the bulletin in the fall for workshops at St. Matthew Church)
4. All children are encouraged to be ministers at Mass. They may join the children's choir, altar servers, ushers and lectors.
5. Class Masses will be scheduled on a monthly basis at the 9:00 AM Mass. Attendance will be taken at class Masses. It is a requirement to attend with your family.

By registering my child for the Faith Formation program, I agree to all the requirements as stated above and in the registration letter.

Parent Signature _____ Date _____

Student Signature _____ Date _____

Student Signature _____ Date _____

Student Signature _____ Date _____

Student Signature _____ Date _____

Payment plan option form below.

Payment Plan Options for 2017-2018 Class Year

3 Payment Plan Options for Early Bird registration prior to August 15, 2017

Pre K & Kindergarten only @ \$50 = 2 payments of \$15 and 1 payment of \$20

1 child tuition @ \$175 = 2 payments of \$60 and 1 payment of \$55

2 children tuition @ \$210 = 3 payments of \$70

3+children tuition @ \$235 = 2 payments of \$80 and 1 payment of \$75

1. \$ _____ @ Registration Date Paid _____ Check # _____

2. \$ _____ by November 1st Date Paid _____ Check # _____

3. \$ _____ by February 1st Date Paid _____ Check # _____

By signing below I agree to meet this payment schedule as presented above.

Parent signature

Date

3 Payment Plan Options for registration

Pre K & Kindergarten only @ \$60 = 3 payments of \$20

1 child tuition @ \$215 = 2 payments of \$70 and 1 payment of \$75

2 children tuition @ \$250 = 2 payments of \$80 and 1 payment of \$90

3+children tuition @ \$275 = 2 payments of \$90 and 1 payment of \$95

1. \$ _____ @ Registration Date Paid _____ Check # _____

2. \$ _____ by November 1st Date Paid _____ Check # _____

3. \$ _____ by February 1st Date Paid _____ Check # _____

By signing below I agree to meet this payment schedule as presented above.

Parent signature

Date